



**REGULAR MEETING OF THE VILLAGE COUNCIL  
VILLAGE OF POINT VENTURE  
Wednesday, April 16, 2025, at 6:30 PM  
555 Venture Blvd S  
Point Venture, TX 78645**

*"Partnership with the community. Foster community pride.  
Preserve and enhance the natural beauty of our environment."*

**Minutes**

**A. Items Opening Meeting**

1. Call to Order - Mayor Justin Hamilton called the meeting to order at 6:30 PM.
2. Pledge - Mayor Justin Hamilton led the Pledge of Allegiance.
3. Roll Call - Village Secretary called roll: Present were: Mayor Justin Hamilton, Mayor ProTem Scott Staeb, Councilmember Bobby Amidon, Councilmember Kevin Davis, and Councilmember Jeff Schroeder. A quorum was present.  
Village attorney Caroline Kelley, Hyde Kelley LLP, in attendance.  
Councilmember Daniel Mershon arrived arrival 6:32 PM.

**B. Mayor Report**

Courtesy letters have been mailed regarding lot maintenance, wildfire danger and Firewise principles.  
Community Collection Center has experienced an uptick in drop offs. Request residents be mindful of requirements posted for use of this service provided for residents.  
Appreciation of Village staff and their hard work.  
Recognize Point Venture teen who went to Texas Capitol and spoke to Texas Legislature.  
Councilmember Kevin Davis recognized Texas Dispatcher Appreciation Week and National Animal Care and Control Appreciation Week the second week of April and National Public Safety Telecommunicators Week is the third week of April.

**C. Public Comments— No comments**

**D. Travis County Sheriff's Report**

Deputy Nick McCaughey had no concerns within the community to report. Point Venture POA has installed numeric keypad by POA park entrance for use by law enforcement and emergency services.

**Emergency Services and Code Enforcement Report**

Greg Johnston, with Travis County ESD No. 1, reported 43 responses to Point Venture in March of which two were reported as trash fires.

**Animal Control Report**

Tony Reynolds, Animal Control Officer, presented March engagement summary:

- 2 Deceased Animal Response/Removal
- 8 At Risk Animal Response
- 4 Nuisance Animal Response/Consultation
- 7 Dog at Large/General Dog Calls
- 2 Complaints (unreasonable noise/aggressive dog/other)
- 9 General Inquiry/Other

Speed data sign has been relocated to 19000 block of Venture Drive.

## **E. Items to Consider**

1. Approval of minutes March 19, 2025 Regular Council Meeting.  
**Councilmember Jeff Schroeder made a motion to approve minutes of March 19, 2025, as presented. Mayor ProTem Scott Staeb seconded the motion. Councilmembers vote in agreement. Motion carries.**
2. Review draft zoning text amendment ordinance amending Chapters 2, 3 and 6 of the Village Zoning Ordinance providing regulations for low-speed vehicles and golf cart rentals and sales in Commercial (C) Districts and approve staff moving forward with preparation of ordinance, notice, and setting public hearing, as required.  
Council review of draft ordinance amend, staff directed to remove from 1.1.6.1 (d) (D) supplemental use regulations designating where rental or sale golf carts and/or low speed vehicles may be stored.
3. Review draft zoning text amendment ordinance amending Chapters 3 and 6 of the Village Zoning Ordinance providing regulations for temporary signs in Commercial (C) Districts and approve staff moving forward with preparation of ordinance, notice, and setting public hearing, as required.  
Council review of draft ordinance, consideration to remove A-frame sign from temporary sign definition to accommodate signage for golf cart/low speed vehicle rentals.
4. Review draft zoning text amendment ordinance amending Chapters 3, 5 and 12 of the Village Zoning Ordinance amending yard requirements for Single-Family-1 (SF-1) and Single-Family-2 (SF-2) Districts and providing a variance procedure for the impervious coverage requirements and approve staff moving forward with preparation of ordinance, notice and setting public hearing, as required.  
Council review of draft ordinance, staff directed to include exclusion of permeable pavers to Impervious Coverage definition.
5. Review draft zoning text amendment ordinance amending Chapters 2, 3, 6, 7 and 9 of the Village Zoning Ordinance removing the Industrial District (I) and providing regulations for certain industrial uses in Commercial (C) Districts and approve staff moving forward with preparation of ordinance, notice and setting public hearing, as required.  
Council review of draft ordinance with no changes suggested.
6. Review draft ordinance amending Chapter 4 of the Village Code of Ordinances amending regulations for application requirements for new and major remodeling projects and approve staff moving forward with preparation of ordinance.  
Council review of draft ordinance for inclusion of drainage study and no adverse impact letter for certain construction application requirements.
7. Review draft ordinance amending Chapter 4 of the Village Code of Ordinances amending outdoor/exterior lighting regulations and approve staff moving forward with preparation of ordinance.  
Council review of draft ordinance to exclude single-family and two-family residences from all definitions, applicability, procedures and compliance with Article 4.08 Outdoor/Exterior Lighting.
8. Discuss planning and possible dates for National Night Out.  
Mayor ProTem Scott Staeb volunteered to assist with planning for National Night Out. Council will discuss dates in October to consider and planning of NNO event at June regular Council meeting.

## **F. Council Reports**

1. Financial Report  
March Cash in Banks included in meeting digital packet.

Security State Bank & Trust – Money Market	\$ 94,989.10
Security State Bank & Trust – Operating Account	\$1,112,511.45
TexPool- Money Market	\$329,798.08
TexPool – Road Fund	\$1,009,498.88
TexPool – Time Warner	\$ 38,867.78
<b>Total cash in banks</b>	<b>\$2,585,665.29</b>

CapMetro FY2025 allocation of \$117,404 will be utilized within FY2025 for 2025 Roadway Improvements.

Investment Policy provided for Council annual review, no changes or updates suggested.

Council first budget workshop scheduled for Wednesday, May 21, 2025, at 5:30PM. Proposed budget must be submitted by July 19, 2025.

TCAD preliminary estimate of 2025 valuation of properties received.

2. Building Department

March building report

There were no permits issued for single-family home in March. There were no Certificates of Occupancy issued in March.

3. Village Services

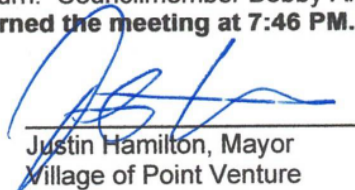
129 drops received at the Community Collection Center in March. 72 loads were received on April 5.

4. Public Works

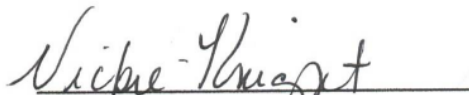
2025 Roadway Project begins April 22.

**G. Adjourn**

Councilmember Kevin Davis made a motion to adjourn. Councilmember Bobby Amidon seconded motion to adjourn. **Mayor Justin Hamilton adjourned the meeting at 7:46 PM.**



Justin Hamilton, Mayor  
Village of Point Venture



Vickie Knight, Village Secretary  
Village of Point Venture

*\*This facility is wheelchair accessible and accessible parking spaces are available. Reasonable modifications and equal access to communications will be provided upon request.*