



REGULAR MEETING OF THE VILLAGE COUNCIL
VILLAGE OF POINT VENTURE
Wednesday, June 19, 2024, at 6:30 PM
555 Venture Blvd S
Point Venture, TX 78645

*"Partnership with the community. Foster community pride.
Preserve and enhance the natural beauty of our environment"*

Minutes

A. Items Opening Meeting

1. Call to Order - Mayor Justin Hamilton called the meeting to order at 6:30 PM.
2. Pledge - Mayor Justin Hamilton led the Pledge of Allegiance.
3. Roll Call - Village Secretary called roll: Present were: Mayor Justin Hamilton, Mayor ProTem Scott Staeb, Councilmember Tex Tubbs, Councilmember Mark Maund, and Councilmember John Schwarz. Absent Councilmember Jeff Schroeder. A quorum was present.

B. Consent Agenda

1. Approval of Minutes May 22, 2024 Regular Meeting and Zoning Board of Adjustment Public Hearing.
2. Approval of Minutes May 29, 2024 Village Council Budget Workshop.
Mayor ProTem Scott Staeb made a motion to approve minutes of the May 22, 2024 and May 29, 2024 Council meetings as presented. Councilmember Mark Maund seconded the motion. Councilmembers Tex Tubbs and John Schwarz in agreement to approve minutes of the May 22, 2024, and May 29, 2024, minutes as presented. Motion carries.

C. Public Comments

*Resident property owner addressed the Council regarding P&Z appointments and accuracy of appointed staggered terms. Resident inquired if the Council will publicize and request community interest in open positions for P&Z prior to appointments.

*Resident property owner addressed the Council regarding building site permitting process and oversight issues and failures. Resident also inquired how Village building services will continue to perform duties and function as the building department if the assistant building official has been granted a four-month leave. How will process for permitting, response and oversight of building sites, issue stop work order or certificate of occupancy be handled in remote capacity?

D. Mayor Report

Mayor Hamilton had no report.

E. Travis County Sheriff's Report

Deputy McCaughey had no substantial events to report. There has been an uptick in amount of traffic on Village roadways.

Emergency Services Report

Greg Johnston, Travis County ESD No.1, reported there were 10 emergency calls to Point Venture in May.

F. Items to Consider

1. Discussion and possible approval of expense up to \$3,600 to replace three large bay electric door rods, funds available 6615-Maintenance and Repair and 6180-Equipment and Supplies.
Mayor ProTem Scott Staeb made a motion to approve expense up to \$3,600 to replace three large bay electric door rods. Councilmember John Schwarz seconded the motion. Councilmembers Tex Tubbs and Mark Maund in agreement to approve. Motion carries.
2. Discussion and possible determination for definition of and procedure to establish Village Council meetings as regular, special, or workshop and absences from meetings.
Council discussion to adopt resolution per Texas Local Government Code 22.038 determining time

and place government body will meet and councilmember required attendance as stated Texas Local Government Code Sec 22.041. Staff is directed to develop resolution for Council review to designate and define monthly Council meetings and budget workshops as regular Council meetings. Resolution for Council review at July Council meeting.

3. Discussion and possible appointment/re-appointment of Planning and Zoning Commission members.

Mayor Justin Hamilton asked for Council input regarding the purpose and direction of the P&Z Commission at this time to move forward with P&Z recommendations for appointees. Mayor ProTem Scott Staeb offered he was not prepared to address appointments to the P&Z at this meeting. Councilmember John Schwarz did not feel he had enough information regarding validating staggered terms and appointment of two members. Councilmember Mark Maund did not feel prepared to make appointments to the P&Z at this time.

Mayor ProTem Scott Staeb made a motion to table discussion of P&Z appointments to the July Council meeting. Councilmember John Schwarz seconded the motion. Councilmember Mark Maund in agreement. Councilmember Tex Tubbs abstain. Motion to table carries.

4. **Executive Session**

Mayor Justin Hamilton called Executive Session at 7:03 PM per Texas Government Code Section 551.074, deliberations concerning duties of the Assistant Building Official and Village Administrative Support.

G. Mayor Justin Hamilton reconvene into regular session at 7:40 PM.

There is no guarantee of authorized remote hours unless duties assigned by Village Secretary with authorization of expected time frame to complete. Notes will be added to Tsheet time entry as to purpose of time logged. Monthly summary report to be submitted for Council review. There will be no accrual of vacation or sick hours while on leave. There will be no paid holiday hours paid while on leave. ATS Engineers will be approached regarding the possibility of performing building site compliance inspections when necessary.

H. Council Reports

1. Financial Report

May Cash in Bank

Councilmember Tex Tubbs reported May monies in bank:

Security State Bank & Trust – Money Market	\$ 94,910.17
Security State Bank & Trust – Operating Account	\$1,022,416.15
TexPool- Money Market	\$316,793.41
TexPool – Road Fund	\$725,568.93
TexPool – Time Warner	\$ 37,335.07
Total cash in banks	\$2,197,023.73

Budget Workshop Wednesday, June 26

Possible update two Councilmember check signatories is not necessary at this time.

2. Building Department

May Building Report

There was one permit issued for new single family home and one certificate of occupancy for completed single family home.

613 Deckhouse Drive update regarding enforcement of Chapter 9 Sec 9.02.005 and lot restoration requested for July Council meeting.

410 Summit Ridge Drive property owner may submit plans to remove 400 sq ft of driveway in lieu of removal of 42'x12' back concrete patio to meet maximum lot coverage compliance requirements.

Town Hall meetings with representatives from LCRA, TCEQ and Hill Country Alliance to inform and educate regarding flood control and storm water management.

3. Code Enforcement

Greg Johnston provided update to Firewise initiative. There are only 8 properties remaining non-compliant with lot maintenance and Firewise principles.

4. Animal Control

May animal control activity:

- 17 Deceased Animal Response/Removal
- 13 At Risk Animal Response
- 2 Nuisance Animal Response/Consultation
- 6 Dog at Large/General Dog Calls
- 3 Complaints (unreasonable noise/aggressive dog)

5. Village Services

No reporting for May Village Services activity.

6. Public Works

No reporting for May Public works activity.

7. Planning and Zoning Commission

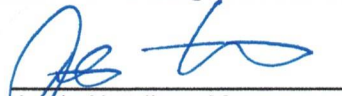
No additional reports or discussion.

I. General Announcements

Application for place on ballot for November 5, 2024 general election may be submitted at the Village Office July 22, 2024 through August 19, 2024 for three (3) councilmember seats.

J. Adjourn

Councilmember Tex Tubbs made a motion to adjourn. Mayor ProTem Scott Staeb seconded motion to adjourn. **Mayor Justin Hamilton adjourned the meeting at 8:01 PM.**


Justin Hamilton, Mayor
Village of Point Venture
Vickie Knight, Village Secretary
Village of Point Venture

**This facility is wheelchair accessible and accessible parking spaces are available. Reasonable modifications and equal access to communications will be provided upon request.*