



**REGULAR MEETING OF THE VILLAGE COUNCIL
VILLAGE OF POINT VENTURE
Wednesday, July 17, 2024, at 6:30 PM
555 Venture Blvd S
Point Venture, TX 78645**

*"Partnership with the community. Foster community pride.
Preserve and enhance the natural beauty of our environment"*

Agenda

A. Items Opening Meeting

1. Call to Order
2. Pledge
3. Roll Call

B. Consent Agenda

1. Approval of Minutes June 19, 2024 Regular Meeting of the Village Council
2. Approval of Minutes June 26, 2024 Village Council Budget Workshop.
3. Approve and authorize Mayor Justin Hamilton to sign TML Member ILA to continue coverage for existing Cyber Coverage to be effective midnight on September 30, 2024.

All matters listed under consent agenda are considered to be routine by the Council and will be enacted by one motion. There will not be separate discussion of these items. If so desired, an item may be removed from the consent agenda and considered separately.

C. Public Comments

Public comment section to address Council.

Village Council may only make a factual statement or a recitation of existing policy in response to an inquiry regarding subjects not on this agenda.

D. Mayor Report

**E. Travis County Sheriff's Report
Emergency Services Report**

F. Items to Consider

1. Review, discussion and possible action on Resolution No. 2024-07-17 designating certain meetings as Regular Village Council Meetings.
2. Discussion and possible action regarding utilization and duties of the Planning and Zoning Commission and Commission member appointment/re-appointment.
3. Discuss possible amendment to building permitting ordinances (Chapter 4 Code of Ordinances) and to related planning and development permit fees (Article A3 of Appendix A Code of Ordinances).
4. Discuss logistics of duties of Building Official and Assistant Building Official.

G. Council Reports

1. Financial Report
June Cash in Banks
Review of FY2025 preliminary draft budget.
Final Budget workshop date for receipt of Form 50-212 Notice of Tax Rate to be published on Village website and Travis County portal.
2. Building Department
June Building Report
3. Code Enforcement
Update Firewise property site compliance inspections and enforcement.
4. Animal Control
June Animal Control activity.

- 5. Village Services
June Village Services activity.
- 6. Public Works
June Public Works activity.
- 7. Planning and Zoning Commission
Report from P&Z.

H. General Announcements

First day to apply for a place on ballot for upcoming November 5, 2024 election three (3) open council seat is Monday, July 22, 2024.

I. Executive Session

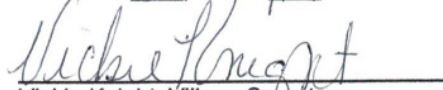
- 1. Per Texas Government Code Section 551.071, consultation with attorney concerning enforcement of lot clearing ordinance.
- 2. Per Texas Government Code Section 551.074, deliberations concerning the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of Assistant Building Official/Village Administrative Support.

J. Reconvene into regular session and consider action if any on items discussed in Executive Session.

K. Adjourn


Justin Hamilton, Mayor
Village of Point Venture

I certify that a copy of the above Notice was posted on the Village Office Bulletin Board, in a place convenient to the public, in compliance with Chapter 551 of the Texas Government Code at 3 p.m. on 7/12, 2024.


Vickie Knight, Village Secretary
Village of Point Venture

Notes to the Agenda:

- 1. The Council may vote and/or act upon each of the items listed in this Agenda.
- 2. Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or Village boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the bodies, boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.
- 3. The Village Council may go into Executive Session regarding any item posted on the Agenda as authorized by Title 5, Chapter 551 of the Texas Government Code.
- 4. This agenda has been reviewed and approved by the Village's legal counsel, and the presence of any subject in any Executive Session portion of the agenda constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting, considering available opinions of courts of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c), and the meeting is conducted by all participants in reliance on this opinion.

***This facility is wheelchair accessible and accessible parking spaces are available. Reasonable modifications and equal access to communications will be provided upon request.**

**REGULAR MEETING OF THE VILLAGE COUNCIL
VILLAGE OF POINT VENTURE
Wednesday, June 19, 2024, at 6:30 PM
555 Venture Blvd S
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Draft Minutes

A. Items Opening Meeting

1. Call to Order - Mayor Justin Hamilton called the meeting to order at 6:30 PM.
2. Pledge - Mayor Justin Hamilton led the Pledge of Allegiance.
3. Roll Call - Village Secretary called roll: Present were: Mayor Justin Hamilton, Mayor ProTem Scott Staeb, Councilmember Tex Tubbs, Councilmember Mark Maund, and Councilmember John Schwarz. Absent Councilmember Jeff Schroeder. A quorum was present.

B. Consent Agenda

1. Approval of Minutes May 22, 2024 Regular Meeting and Zoning Board of Adjustment Public Hearing.
2. Approval of Minutes May 29, 2024 Village Council Budget Workshop.
Mayor ProTem Scott Staeb made a motion to approve minutes of the May 22, 2024 and May 29, 2024 Council meetings as presented. Councilmember Mark Maund seconded the motion. Councilmembers Tex Tubbs and John Schwarz in agreement to approve minutes of the May 22, 2024, and May 29, 2024, minutes as presented. Motion carries.

C. Public Comments

- *Resident property owner addressed the Council regarding P&Z appointments and accuracy of appointed staggered terms. Resident inquired if the Council will publicize and request community interest in open positions for P&Z prior to appointments.
- *Resident property owner addressed the Council regarding building site permitting process and oversight issues and failures. Resident also inquired how Village building services will continue to perform duties and function as the building department if the assistant building official has been granted a four-month leave. How will process for permitting, response and oversight of building sites, issue stop work order or certificate of occupancy be handled in remote capacity?

D. Mayor Report

Mayor Hamilton had no report.

E. Travis County Sheriff's Report

Deputy McCaughey had no substantial events to report. There has been an uptick in amount of traffic on Village roadways.

Emergency Services Report

Greg Johnston, Travis County ESD No.1, reported there were 10 emergency calls to Point Venture in May.

F. Items to Consider

1. Discussion and possible approval of expense up to \$3,600 to replace three large bay electric door rods, funds available 6615-Maintenance and Repair and 6180-Equipment and Supplies.
Mayor ProTem Scott Staeb made a motion to approve expense up to \$3,600 to replace three large bay electric door rods. Councilmember John Schwarz seconded the motion. Councilmembers Tex Tubbs and Mark Maund in agreement to approve. Motion carries.
2. Discussion and possible determination for definition of and procedure to establish Village Council meetings as regular, special, or workshop and absences from meetings.
Council discussion to adopt resolution per Texas Local Government Code 22.038 determining time

and place government body will meet and councilmember required attendance as stated Texas Local Government Code Sec 22.041. Staff is directed to develop resolution for Council review to designate and define monthly Council meetings and budget workshops as regular Council meetings. Resolution for Council review at July Council meeting.

3. Discussion and possible appointment/re-appointment of Planning and Zoning Commission members.

Mayor Justin Hamilton asked for Council input regarding the purpose and direction of the P&Z Commission at this time to move forward with P&Z recommendations for appointees. Mayor ProTem Scott Staeb offered he was not prepared to address appointments to the P&Z at this meeting. Councilmember John Schwarz did not feel he had enough information regarding validating staggered terms and appointment of two members. Councilmember Mark Maund did not feel prepared to make appointments to the P&Z at this time.

Mayor ProTem Scott Staeb made a motion to table discussion of P&Z appointments to the July Council meeting. Councilmember John Schwarz seconded the motion. Councilmember Mark Maund in agreement. Councilmember Tex Tubbs abstain. Motion to table carries.

4. **Executive Session**

Mayor Justin Hamilton called Executive Session at 7:03 PM per Texas Government Code Section 551.074, deliberations concerning duties of the Assistant Building Official and Village Administrative Support.

G. Mayor Justin Hamilton reconvene into regular session at 7:40 PM.

There is no guarantee of authorized remote hours unless duties assigned by Village Secretary with authorization of expected time frame to complete. Notes will be added to Tsheet time entry as to purpose of time logged. Monthly summary report to be submitted for Council review. There will be no accrual of vacation or sick hours while on leave. There will be no paid holiday hours paid while on leave. ATS Engineers will be approached regarding the possibility of performing building site compliance inspections when necessary.

H. Council Reports

1. Financial Report

May Cash in Bank

Councilmember Tex Tubbs reported May monies in bank:

Security State Bank & Trust – Money Market	\$ 94,910.17
Security State Bank & Trust – Operating Account	\$1,022,416.15
TexPool- Money Market	\$316,793.41
TexPool – Road Fund	\$725,568.93
TexPool – Time Warner	\$ 37,335.07
Total cash in banks	\$2,197,023.73

Budget Workshop Wednesday, June 26

Possible update two Councilmember check signatories is not necessary at this time.

2. Building Department

May Building Report

There was one permit issued for new single family home and one certificate of occupancy for completed single family home.

613 Deckhouse Drive update regarding enforcement of Chapter 9 Sec 9.02.005 and lot restoration requested for July Council meeting.

410 Summit Ridge Drive property owner may submit plans to remove 400 sq ft of driveway in lieu of removal of 42'x12' back concrete patio to meet maximum lot coverage compliance requirements.

Town Hall meetings with representatives from LCRA, TCEQ and Hill Country Alliance to inform and educate regarding flood control and storm water management.

3. Code Enforcement

Greg Johnston provided update to Firewise initiative. There are only 8 properties remaining non-compliant with lot maintenance and Firewise principles.

4. Animal Control

May animal control activity:

17 Deceased Animal Response/Removal

13 At Risk Animal Response

2 Nuisance Animal Response/Consultation

6 Dog at Large/General Dog Calls

3 Complaints (unreasonable noise/aggressive dog)

5. Village Services

No reporting for May Village Services activity.

6. Public Works

No reporting for May Public works activity.

7. Planning and Zoning Commission

No additional reports or discussion.

I. General Announcements

Application for place on ballot for November 5, 2024 general election may be submitted at the Village Office July 22, 2024 through August 19, 2024 for three (3) councilmember seats.

J. Adjourn

Councilmember Tex Tubbs made a motion to adjourn. Mayor ProTem Scott Staeb seconded motion to adjourn. **Mayor Justin Hamilton adjourned the meeting at 8:01 PM.**

Justin Hamilton, Mayor
Village of Point Venture

Vickie Knight, Village Secretary
Village of Point Venture

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VILLAGE OF POINT VENTURE
Budget Workshop
Wednesday, June 26, 2024 @ 6:30 PM
555 Venture Blvd S.
POINT VENTURE, TEXAS 78645

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Draft Minutes

A. Items Opening Meeting

1. Call to Order - Mayor ProTem Scott Staeb called the meeting to order at 6:30 PM.
2. Pledge - Mayor ProTem Scott Staeb led the Pledge of Allegiance.
3. Roll Call - Village Secretary called roll: Present were: Mayor ProTem Scott Staeb, Councilmember Tex Tubbs, Councilmember Jeff Schroeder, and Councilmember John Schwarz. Absent: Mayor Justin Hamilton and Councilmember Mark Maund. A quorum was present.

B. Public Comments

No public comments were received.

C. Budget Workshop

Anthony Goode and Steven Kirkpatrick, Goode Faith Engineering, discussed Council intent for budget planning with focus on road improvement/repair to combine 2024 and 2025 proposed roadways from updated 10-year road improvement plan. Continued annual maintenance of roadways is necessary to prolong and save road base. Process to prepare, present and award bid for road improvement project will be approximately 3-month process. Roadway prep work will be included in bid. Engineers feel Council 2025 proposed budget for road improvement/repairs will be sufficient to bid the project.

Council discussion of proposed budget include general maintenance and operation items; National Night Out proposed budget with emphasis that the event shall be reviewed and approved by Council prior to incurring expenses; contracted services for extending building plan review oversight and type of building and compliance inspections; salary considerations for staff adjustments.

Discussion of update to Village of Point Venture building fees schedule to include building site compliance inspections.

D. Adjourn

Councilmember Tex Tubbs made a motion to adjourn. Councilmember John Schwarz seconded motion to adjourn. **Mayor ProTem Scott Staeb adjourned the meeting at 7:51 PM.**

Scott Staeb, Mayor ProTem

Vickie Knight, Village Secretary

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June 26, 2024

VILLAGE OF POINT VENTURE
RESOLUTION NO. 2024-07-17

**A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE
OF POINT VENTURE, TEXAS, DESIGNATING CERTAIN
MEETINGS AS REGULAR VILLAGE COUNCIL MEETINGS.**

WHEREAS, the Village of Point Venture is a Type A General Law municipality; and

WHEREAS, Section 22.038 of the Texas Local Government Code provides that the governing body of a Type A General Law municipality shall meet at the time and place determined by resolution adopted by the governing body; and

WHEREAS, the Village Council of the Village of Point Venture desires to designate certain meetings as regular meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF THE VILLAGE OF POINT VENTURE, TEXAS:

1. The foregoing recitals are adopted and incorporated herein for all purposes.
2. The Village of Point Venture Village Council designates that the meetings held on the following days or for the following purposes, as applicable, shall be regular meetings of the Village Council:
 - a. The third Wednesday of each month; and
 - b. All meetings called by the Mayor for the consideration and adoption of the budget and/or tax rate.
3. All regular Village Council meetings shall be held at 555 Venture Boulevard South at 6:30 p.m.
4. If any section, paragraph, sentence, clause, or phrase of this Resolution shall for any reason be held to be unconstitutional or invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Resolution.
5. This Resolution shall be and is hereby cumulative of all other resolutions of the Village, and this Resolution shall not operate to repeal or affect any such other resolutions except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Resolution, in which event, such conflicting provisions, if any, in such other resolution or resolutions are hereby repealed.

6. This resolution shall take effect immediately from and after its passage and shall apply to all regular Village Council meetings following the date of passage, except as may be amended by subsequent resolution.

PASSED AND ADOPTED this 17th day of July, 2024.

Justin Hamilton, Mayor
Village of Point Venture

ATTEST:

Vickie Knight, Village Secretary
Village of Point Venture

1.1.11.1 PLANNING AND ZONING COMMISSION

- (a) Organization and appointment. There is hereby created a planning and zoning commission which shall be organized, appointed, and function as follows:
- (1) Membership. The planning and zoning commission shall consist of five members and up to two alternate members who are residents of the Village or its extraterritorial jurisdiction, each to be appointed by the Village Council to serve at the pleasure of the Village Council for a term of two years until a successor is appointed. Appointees shall fill positions which shall be designated by place numbers (e.g., place 1, place 2, etc.). Vacancies shall be filled for the unexpired term of any member whose place becomes vacant for any cause in the same manner as the original appointment was made. The Village Council may appoint two alternate members of the planning and zoning commission who shall serve in the absence of one or more of the regular members when requested to do so by the chairman of the planning and zoning commission. In the absence of an appointed planning and zoning commission, the Village Council shall serve as the planning and zoning commission.
 - (2) Terms. The terms of members filling places 1, 3, 5, and Alternate 1 shall expire on June 30th of each odd-numbered year and terms of members filling places 2, 4, and Alternate 2 shall expire on June 30 of each even-numbered year. Commission members may be appointed to succeed themselves. Vacancies shall be filled for unexpired terms, but no member or alternate member shall be appointed for a term in excess of two years. Newly appointed members and alternate members shall be installed at the first regular commission meeting after their appointment.
 - (3) Organization. The commission shall hold an organizational meeting in July of each year. The commission shall meet regularly and shall designate the time and place of its meetings. The commission shall adopt its own rules of procedure and keep a record of its proceedings consistent with the provisions of this ordinance and the requirements of law. The planning and zoning commission shall elect a chairman from its own membership at its annual organizational meeting.
 - (4) Quorum and compensation. A quorum for the conduct of business shall consist of three members or alternate members of the commission. The members shall serve without compensation, except for reimbursement of authorized expenses attendant to the performance of their duties.
- (b) Duties and authority. The planning and zoning commission is hereby charged with the duty and invested with the authority to:
- (1) Formulate and recommend to the Village Council for its adoption a Village plan for the orderly growth and development of the Village and its environs and from time to time recommend such changes in the plan as it finds will facilitate the movement of people and goods, and the health, recreation, safety, and general welfare of the citizens of the Village.
 - (2) Formulate a zoning plan as may be deemed best to carry out the goals of the Village plan; hold public hearings and make recommendations to the Village Council relating to the creation, amendment, and implementation of Village zoning regulations and districts as authorized under state law.
 - (3) Exercise all powers of a commission as to approval or disapproval of plans, plats, or replats as authorized under state law.

- (4) Study and recommend the location, extension, and planning of public rights-of-way, parks, or other public places, and on the vacating or closing of same.
- (5) Study and make recommendations regarding the general design and location of public buildings, bridges, viaducts, street fixtures, and other structures and appurtenances.
- (6) Initiate, in the name of the Village, proposals for the opening, vacating, or closing of public rights-of-way, parks, or other public places and for the change of zoning district boundaries on an area-wide basis.
- (7) Formulate and recommend to the Village Council for its adoption policies and regulations consistent with the adopted Village plan governing the location or operation of utilities, public facilities, and services owned or under the control of the Village.
- (8) Submit each May a progress report to the Village Council summarizing its activities for the past year and a proposed work program for the coming year.

(c) Public hearing and notice.

- (1) Upon filing of an application for an amendment to the Village zoning regulations or map, the planning and zoning commission shall call a public hearing on the application.
- (2) Written notice of hearing shall be sent to the owner of the property or his agent and to all owners of real property lying within 200 feet of the property on which the change in classification is proposed. The notice shall be given not less than ten days before the date of such hearing, to all such owners as the ownership appears on the last approved Village tax roll. The notice may be served by depositing the same, properly addressed and postage paid, in the Village post office. Where property lying within 200 feet of the property proposed to be changed is located in territory which was annexed to the Village after the final date for making the renditions which are included on the last approved Village tax roll, notice to such owners shall be given by one publication in the official newspaper at least 15 days before the time of hearing. Failure of owners to receive notice of hearing shall in no way affect the validity of action taken.
- (3) If, at the conclusion of the hearing, the planning and zoning commission recommends amendment of this ordinance to the Village Council, the recommendation shall be by resolution of the planning and zoning commission carried by the affirmative votes of not less than a majority of its total membership present and voting. A copy of any recommended amendment shall be submitted to the Village Council and shall be accompanied by a report of findings, summary of hearing and any other pertinent data.
- (4) If, after public hearing, the planning and zoning commission recommends denial of an application, the applicant may appeal the determination to the Village Council by filing a written notice of appeal with the Village secretary within ten days after the determination of the planning and zoning commission.

(d) Action of the Village Council.

- (1) If the planning and zoning commission has recommended approval of an application or if the planning and zoning commission has recommended denial of an application and a notice of appeal has been filed pursuant to subsection (c) of this section, the Village Council shall set the application for public hearing and shall give notice of the time and place of the hearing by one publication in the official newspaper at least 15 days prior to such hearing, and in addition shall send written notices to the owner of the property or his agent, and to all owners of real property lying within 200 feet of the subject property pursuant to subsection (c) of this section.

- (2) If the planning and zoning commission has recommended to the Village Council that a proposed amendment be disapproved, the Village Council may refuse to adopt the amendment by a simple majority vote of the council members present and voting. However, in order to adopt the amendment which has been recommended for disapproval by the planning and zoning commission, the amendment shall not become effective except by the favorable vote of three-fourths of all members of the Village Council present and voting.
- (3) When the planning and zoning commission has recommended to the Village Council that a proposed amendment be approved, the Village Council may disapprove the petition or application for amendment by a simple majority vote of the Village Councilmembers present and voting. In the event of a tie vote of the Village Councilmembers present and voting, the mayor may cast the deciding vote.
- (4) In the case of a protest against an amendment to the ordinance signed by the owners of 20 percent or more either of the area of the lots or land included in such proposed change, or of the area of the lots or land immediately adjoining the area included in the proposed change and extending 200 feet from that area, such amendment shall not become effective except by the favorable vote of three-fourths of all members of the Village Council.
- (5) In making its determination, the Village Council shall consider the following factors:
 - (A) Whether the uses permitted by the proposed change will be appropriate in the immediate area concerned and their relationship to the general area and the Village as a whole.
 - (B) Whether the proposed change is in accord with any existing or proposed plans for providing public schools, streets, water supply, sanitary sewers and other utilities to the area and shall note the findings.
 - (C) The amount of vacant land currently classified for similar development in the vicinity and elsewhere in the Village, and any special circumstances which may make a substantial part of such vacant land unsuitable for development.
 - (D) The recent rate at which land is being developed in the same zoning classification as the request, particularly in the vicinity of the proposed change.
 - (E) The manner in which other areas designated for similar development will be, or are likely to be, affected if the proposed amendment is approved, and whether such designation for other areas should also be modified.
 - (F) Any other factors which will substantially affect the public health, safety, morals or general welfare.

(e) Effect of denial of petition.

- (1) In case an application for an amendment to this ordinance is denied by the planning and zoning commission, and no appeal therefrom is taken to the Village Council, or in case an application for an amendment to this ordinance is denied by the Village Council (in either of the events), the application shall not be eligible for reconsideration for one year subsequent to such denial. A new application affecting or including all or part of the same property must be substantially different from the application denied, in the opinion of the planning and zoning commission, to be eligible for consideration within one year of the denial of the original application.
- (2) In the event a reapplication affecting the same land is for a zone that will permit the same use of the property as that which would have been permitted under the denied

application, the same shall not be considered as being substantially different from the application denied.

- (f) Final approval and ordinance adoption. If the amending ordinance is not approved within six months from the time of its original consideration, the zoning request, at the option of the Village Council, may be recalled for a new public hearing.
- (g) Changes in Village zoning regulations. Amendments to this ordinance not involving a particular property but involving a change in the Village zoning regulations generally do not require notice to individual property owners. In such cases, notice of the required public hearing shall be given by publication in the official newspaper of the Village, stating the time and location of the public hearing, which time shall not be earlier than 15 days from the date of such publication.

(Ordinance 2020-06-18, ex. A, adopted 6/17/20)

ARTICLE 4.02 BUILDING OFFICIAL AND ASSISTANT BUILDING OFFICIAL

4.02.001 Purpose

4.02.002 Powers And Duties

4.02.003 Qualifications

4.02.004 Appointment

4.02.005 Term

4.02.006 Removal

4.02.007 Appeal Of Decisions

4.02.001 Purpose

The purpose of this article is to abolish the building commission and to transfer the powers granted to that body to the building official. The purpose of this article is also to further provide for orderly and safe development within the village's corporate boundaries (i.e., village limits). This article is adopted so that the building official may advise and assist the village council so to promote the public health, safety morals and general welfare, and protect the public interest and preserve the safety of village residents and guests. (Ordinance 2008-08-04, sec. 2, adopted 8/4/08; Ordinance 2015-03-01, sec. 2, adopted 3/4/15)

4.02.002 Powers And Duties

- (a) Building commission abolished; powers transferred to building official. The building commission for the village is hereby abolished and its powers transferred to the building official.
- (b) Assistant building official. The mayor shall designate a village employee to serve as assistant building official. The assistant building official shall have all the powers and duties of the building official and may take any action available to the building official if for any reason the building official is absent or unable or unwilling to serve.
- (c) Advisory duties; administration and enforcement of construction codes. The building official shall recommend building codes, electrical codes, plumbing codes, mechanical codes, energy conservation codes, and other development standards and regulations for consideration by the village council. The building official shall also recommend amendments as needed. As directed by the village council, the building official shall also assist with the administration and enforcement of the construction codes adopted by the village council.
- (d) Permitting functions. The building official will review applications for building permits and other permits designated by the village council. The building official will confer with applicants regarding the village's permitting procedures and regulations. The building official will approve or deny all applications for building permits.
- (e) Variances.
 - (1) The building official may grant variances for those regulations over which the building official has express authority. Variances may only be granted following a public meeting and in instances where the building official makes written findings regarding the following:
 - (A) The variance is not contrary to the public interest;
 - (B) Due to special conditions, a literal enforcement of the regulation would result in an unnecessary hardship; and
 - (C) The spirit of the ordinance is observed and substantial justice is done.
 - (2) Financial hardship alone does not necessarily qualify as undue hardship for purposes of granting a variance.

(Ordinance 2008-08-04, sec. 3, adopted 8/4/08; Ordinance 2015-03-01, sec. 3, adopted 3/4/15)

4.02.003 Qualifications

- (a) Building official. The building official shall be an independent advisor to the village council, and shall be appointed by the majority vote of the village council. To the extent reasonably possible, the building official is required to have experience or education in the area of construction or land development.
- (b) Assistant building official. The assistant building official shall be a member of the village staff. The assistant building official must be in a position to advise the building official and provide necessary institutional support for the position.

(Ordinance 2008-08-04, sec. 4, adopted 8/4/08; Ordinance 2015-03-01, sec. 4, adopted 3/4/15)

4.02.004 Appointment

The building official shall be appointed by majority vote of the council. If a vacancy occurs, the village council may appoint a person to fill the unexpired term. The assistant shall be designated by the mayor. (Ordinance 2008-08-04, sec. 5, adopted 8/4/08; Ordinance 2015-03-01, sec. 5, adopted 3/4/15)

4.02.005 Term

- (a) Building official. The building official's term shall be two (2) years commencing and ending on a date specified by the council. In the event the council fails to reappoint the building official to a new term and he or she holds over and continues to serve in the same position, his or her acts shall be presumed valid as the acts of an officer de facto. If he or she continues to hold over for ninety (90) days without action of the council to reappoint or replace him or her, he or she shall be considered to be an officer de jure for the remainder of the applicable term as though reappointed by the council.
- (b) Assistant building official. The assistant building official will serve at the pleasure of the mayor and the building official, or as long as he or she continues to be a part of the village staff.

(Ordinance 2008-08-04, sec. 6, adopted 8/4/08; Ordinance 2015-03-01, sec. 6, adopted 3/4/15)

4.02.006 Removal

The village council may by majority vote remove either the building official or the assistant building official, with or without cause, including but not limited to lack of confidence, incompetence, corruption, misconduct, or malfeasance. (Ordinance 2008-08-04, sec. 7, adopted 8/4/08; Ordinance 2015-03-01, sec. 7, adopted 3/4/15)

4.02.007 Appeal Of Decisions

Decisions of the building official or the assistant may be appealed in writing to the village council. All such appeals must be submitted in writing to the village secretary no later than ten (10) business days following the contested action. (Ordinance 2008-08-04, sec. 8, adopted 8/4/08; Ordinance 2015-03-01, sec. 8, adopted 3/4/15)

Village of Point Venture
Cash in Banks
As of June 30, 2024

	<u>Jun 30, 24</u>	<u>Jun 30, 23</u>
ASSETS		
Current Assets		
Checking/Savings		
Banks		
1010 · Security State - Money Market	94,917.95	94,822.94
1015 · Security State - Operating Fund	1,014,591.78	843,357.35
1030 · TexPool - Money Market	318,176.55	301,699.43
1046 · TexPool - Road Fund	728,736.79	641,337.09
1047 · TexPool TimeWarner	37,498.10	35,556.23
Total Banks	<u>2,193,921.17</u>	<u>1,916,773.04</u>

**Village of Point Venture
Preliminary Draft Budget
FY 2024/25**

	<u>Oct '21 - Sep 22</u>	<u>Oct '22 - Sept 23</u>	<u>Oct 23-May 24</u>	<u>FY 2024 Budget</u>	<u>Proposed M&O FY 24.25</u>	<u>Cap Expenditures</u>
Ordinary Income/Expense						
Income						
Cap Metro						
4010 · Capital Metro Income	39,000.00	77,973.00	97,473.00	73,000.00	0.00	241,700.00
Designated Road Funds	0.00	0.00	0.00	0.00	0.00	458,300.00
Total Cap Metro	<u>39,000.00</u>	<u>77,973.00</u>	<u>97,473.00</u>	<u>73,000.00</u>		<u>700,000.00</u>
Fines						
4105 · Pet Impounding Fee	0.00	0.00	75.00	0.00	0.00	
4025 · Fines	600.00	750.00	0.00	600.00	0.00	
4016 · Court Fines	304.00	228.00	0.00	300.00	0.00	
Total Fines	<u>904.00</u>	<u>978.00</u>	<u>75.00</u>	<u>900.00</u>	<u>0.00</u>	
Franchise Fees						
4140 · Sanitation Franchise	26,196.73	25,987.50	20,508.95	26,000.00	26,000.00	
4020 · Electric Franchise	35,424.07	36,254.25	17,411.63	28,800.00	28,800.00	
4015 · Communication Franchise	816.28	698.37	466.15	800.00	800.00	
4000 · Cable Franchise	21,698.96	20,240.07	13,353.70	20,000.00	20,000.00	
Total Franchise Fees	<u>84,136.04</u>	<u>83,180.19</u>	<u>51,740.43</u>	<u>75,600.00</u>	<u>75,600.00</u>	
Inspection Fees						
4159 · BC Inspection Fee	56,262.50	14,840.00	10,840.00	13,020.00	15,500.00	
4152 · BC Admin Fee	8,530.00	0.00	100.00	0.00	0.00	
Total Inspection Fees	<u>64,792.50</u>	<u>14,840.00</u>	<u>10,940.00</u>	<u>13,020.00</u>	<u>15,500.00</u>	
Permits						
4095 · Building						
4100 · Remodel	7,530.00	6,380.00	5,505.00	8,640.00	2,600.00	
4096 · FEMA	350.00	1,500.00	0.00	2,000.00	2,000.00	
4095 · Building - Other	38,500.00	9,700.00	1,040.00	6,240.00	6,240.00	
Total 4095 · Building	<u>46,380.00</u>	<u>17,580.00</u>	<u>6,545.00</u>	<u>16,880.00</u>	<u>10,840.00</u>	
4110 · Pet Registration	1,867.00	1,202.00	952.00	1,200.00	1,200.00	
4101 · STR Registration	31,800.00	27,900.00	14,400.00	26,000.00	26,000.00	
Total Permits	<u>80,047.00</u>	<u>46,682.00</u>	<u>21,897.00</u>	<u>44,080.00</u>	<u>38,040.00</u>	
Trash and Recycling Service						
4150 · Trash Service	35,196.83	32,914.39	21,584.01	33,000.00	34,000.00	
4151 · Recycle Service	0.00	0.00	0.00	0.00	0.00	
Total Trash and Recycling Service	<u>35,196.83</u>	<u>32,914.39</u>	<u>21,584.01</u>	<u>33,000.00</u>	<u>34,000.00</u>	
Tax Income						
Property Taxes						

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	<u>Oct '21 - Sep 22</u>	<u>Oct '22 - Sept 23</u>	<u>Oct 23-May 24</u>	<u>FY 2024 Budget</u>	<u>Proposed M&O FY 24.25</u>	<u>Cap Expenditures</u>
						property tax income calculated on current year property tax rate of 0.85828/\$100 value
4125 · Current Year Taxes	315,634.68	366,671.61	388,926.22	386,324.02	387,000.00	
4130 · Prior Years Taxes	418.72	1,439.79	1,293.41	500.00	500.00	
Total Property Taxes	316,053.40	368,111.40	390,219.63	386,824.02	387,500.00	
Other Taxes						
4085 · Mixed Beverage Tax	5,724.07	9,428.69	3,659.34	6,000.00	6,000.00	
4135 · Sales & Use Tax Revenue	99,102.40	108,069.26	73,279.17	84,000.00	84,000.00	
Total Other Taxes	104,826.47	117,497.95	76,938.51	90,000.00	90,000.00	
Total Tax Income	420,879.87	485,609.35	467,158.14	476,824.02	477,500.00	
Interest Earned - Bank						
4062 · Interest Income - Banks etc	7,108.19	45,152.43	38,477.72	15,000.00	15,000.00	
Total Interest Earned - Bank	7,108.19	45,152.43	38,477.72	15,000.00	15,000.00	
Miscellaneous						
4076 · Refund Travis Co Transportation	0.00	14,945.88	0.00	0.00	0.00	
4080 · Records Request	0.00	0.00	0.00	0.00	0.00	
4077 · Small Equipment Tools	0.00	0.00	0.00	0.00	0.00	
4156 · Donations		3,000.00	5,000.00	0.00	0.00	
4078 · Travis County Misc receipts	0.00	184.59	35.91	0.00	0.00	
Total Miscellaneous	0.00	18,130.47	5,035.91	0.00	0.00	
Total Income	732,064.43	805,459.83	714,381.21	731,424.02	655,640.00	
Gross Profit	732,064.43	805,459.83	714,381.21	731,424.02	655,640.00	
Expense						
Capital Outlay						
6405 · Capital/Road Expenditures Fund	35,000.00	50,000.00	0.00	50,000.00	65,000.00	
6426 · Capital Gain/Loss	0.00	0.00	0.00	0.00	0.00	
6419 · Street and/or Culvert improvements	45,225.60	74,350.00	115,816.20	83,000.00	0.00	700,000.00
6625 · Equipment/Vehicle	0.00	0.00	1,098.00	0.00	0.00	
Total Capital Outlay	80,225.60	124,350.00	116,914.20	133,000.00	65,000.00	700,000.00
Maintenance and Repair						
6615 · Building	11,853.52	657.26	1,973.00	4,000.00	4,000.00	
6180 · Equipment & Supplies	5,017.77	1,429.25	456.37	6,000.00	3,000.00	
6605 · General Repairs/Maintenance	1,501.00	64.99	364.82	1,500.00	1,500.00	
6450 · Signs & Repairs	446.50	480.81	298.16	2,000.00	2,000.00	
6610 · Vehicle Maintenance	3,685.19	868.85	3,701.34	2,000.00	4,500.00	
Total Maintenance and Repair	22,503.98	3,501.16	6,793.69	15,500.00	15,000.00	
Trash and Other Muni Expense						

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6170 · Dumpster	11,734.79	14,210.39	11,064.51	20,000.00	18,000.00	
6171 · Recycling	161.70	174.24	116.16	500.00	500.00	
6172 · Brush Removal/Grinding	2,886.00	37,103.50	4,200.00	8,000.00	13,800.00	
6470 · Trash Service Expense	28,909.60	28,566.68	18,205.44	28,000.00	29,200.00	
Total Trash and Other Muni Expense	43,692.09	80,054.81	33,586.11	56,500.00	61,500.00	
Professional Expenses						
Attorney						
6600 · Attorney Fees	33,953.10	29,724.02	9,593.65	37,200.00	37,200.00	
Total Attorney	33,953.10	29,724.02	9,593.65	37,200.00	37,200.00	
6595 · Engineering	20,537.50	16,577.50	6,850.98	30,000.00	30,000.00	
6590 · Audit	5,500.00	6,500.00	0.00	7,500.00	7,500.00	
Total Professional Expenses	59,990.60	52,801.52	16,444.63	74,700.00	74,700.00	
Education and Training						
6465 · Training/Schools	475.00	1,925.00	1,875.45	4,000.00	4,000.00	
Total Education and Training	475.00	1,925.00	1,875.45	4,000.00	4,000.00	
Insurance Expense						
6520 · Property/GL/WC Insurance	8,611.60	7,934.24	9,608.70	12,000.00	13,000.00	
6045 · Treasurer Bond	400.00	400.00	400.00	600.00	600.00	
Total Insurance Expense	9,011.60	8,334.24	10,008.70	12,600.00	13,600.00	
Animal Control Costs						
6396 · Animal Extraction	2,690.00	900.00	400.00	3,000.00	3,000.00	
6370 · Dog Tags Blanks	82.55	0.00	0.00	0.00	0.00	
6397 · Rabies Testing Fees	0.00	817.40	1,265.00	900.00	2,000.00	
6380 · Boarding	0.00	0.00	0.00	0.00	0.00	
6385 · Food Supplies	242.39	31.60	0.00	200.00	200.00	
6395 · Veterinarian Fees	475.94	403.00	255.00	1,500.00	3,000.00	
Total Animal Control Costs	3,490.88	2,152.00	1,920.00	5,600.00	8,200.00	
Administration Expenses						
General Office Expense						
6331 · Office Cleaning	1,360.00	1,620.00	1,440.00	2,400.00	2,400.00	
6332 · Furniture & Fixtures	3,857.00	0.00	0.00	1,000.00	1,000.00	
6330 · Office Supplies & Equip	4,028.95	4,489.55	2,275.48	5,500.00	5,500.00	
6335 · Postage	252.19	507.85	300.00	1,000.00	1,000.00	
6651 · Emergency Coop Fund	0.00	500.00	-500.00	0.00	0.00	
6576 · Discretionary/Contingency	368.13	623.41	0.00	1,500.00	5,500.00	
Total General Office Expense	9,866.27	7,740.81	3,515.48	11,400.00	15,400.00	
Printing and Publication Expens						

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6580 · Printing and Reproduction	135.31	85.79	56.81	500.00	500.00	
6340 · Legal Notices and Filings	570.16	2,945.28	299.25	2,500.00	2,500.00	
Total Printing and Publication Expens	705.47	3,031.07	356.06	3,000.00	3,000.00	
Other General Expense						
6050 · Books and Publications	45.00	320.61	0.00	600.00	600.00	
6500 · Election Expense	0.00	1,966.66	644.61	1,500.00	1,500.00	
6098 · National Night Out	1,291.58	9,322.14	1,173.35	1,500.00	5,000.00	
6577 · Uniforms	270.91	26.99	340.55	500.00	500.00	
6285 · Fire House Supplies	0.00	0.00	0.00	0.00	0.00	
Total Other General Expense	1,607.49	11,636.40	2,158.51	4,100.00	7,600.00	
Total Administration Expenses	12,179.23	22,408.28	6,030.05	18,500.00	26,000.00	
Dues Fees and Subscriptions						
6160 · Court Fees	304.00	228.00	0.00	300.00	1,000.00	
6305 · Municipal Court Costs	0.00	0.00	204.50	0.00	1,000.00	
6485 · TravisCounty Tax Collection Fee	2,165.46	2,419.04	2,685.41	2,800.00	3,000.00	
6165 · Dues/Memberships/Publications	1,381.17	712.68	1,909.92	2,000.00	2,400.00	
6015 · Appraisal District Service Fees	1,295.55	1,596.00	1,006.34	2,300.00	2,500.00	
6065 · Certification/Subscription	41,715.75	32,845.00	27,964.19	38,000.00	37,100.00	
Total Dues Fees and Subscriptions	46,861.93	37,800.72	33,770.36	45,400.00	47,000.00	
Contracted Services						
Security Expenses						
6105 · Deputy	21,562.50	18,575.00	7,175.00	32,000.00	32,000.00	
6090 · Contract Deputy Auto	8,585.00	7,190.00	2,870.00	14,000.00	14,000.00	
Total Security Expenses	30,147.50	25,765.00	10,045.00	46,000.00	46,000.00	
Other Contracted Services						
6097 · Accounting Services	0.00	0.00	0.00	0.00	0.00	
6345 · Admin Services	475.73	0.00	0.00	2,000.00	0.00	
6102 · Field	0.00	0.00	0.00	0.00	0.00	
6103 · Grounds	0.00	0.00	5,500.00	7,500.00	0.00	
6056 · Inspection Fee	37,655.00	18,942.50	7,805.00	11,280.00	15,500.00	
Total Other Contracted Services	38,130.73	18,942.50	13,305.00	20,780.00	15,500.00	
Interlocal Agreement						
6300 · Interlocal Agreements	0.00	0.00	0.00	0.00	0.00	
6096 · Animal Control Contract Svcs	0.00	0.00	0.00	0.00	0.00	
6101 · Administration	0.00	0.00	0.00	0.00	0.00	
6301 · TC ESD/Fire ILA		4,000.00	4,000.00	8,000.00	8,000.00	

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Total Interlocal Agreement	0.00	0.00	0.00	0.00	0.00	
Total Contracted Services	68,278.23	48,707.50	27,350.00	74,780.00	69,500.00	
Wages, Benefits and Payroll Exp						
6700 · Salaries	148,858.01	164,830.40	112,311.65	204,000.00	186,000.00	
6720 · Benefits	22,352.07	29,251.23	19,930.38	52,510.00	53,200.00	
6730 · P/R Tax Expense	10,700.91	12,218.67	9,035.56	15,610.00	14,200.00	
6675 · Payroll Expenses	4,194.48	3,363.36	3,070.47	4,000.00	4,000.00	
6740 · Personnel costs	29.95	29.95	59.90	200.00	200.00	
Total Wages, Benefits and Payroll Exp	186,135.42	209,693.61	144,407.96	276,320.00	257,600.00	
Bank related charges and fees						
6030 · Check Order	206.39	430.55	0.00	0.00	0.00	
6040 · Service Charges	99.08	31.26	0.55	0.00	0.00	
Total Bank related charges and fees	305.47	461.81	0.55	0.00	0.00	
Travel						
6290 · Fuel	2,673.69	2,098.31	647.43	3,000.00	2,000.00	
6635 · Lodging	465.75	1,054.91	378.96	3,000.00	500.00	
6640 · Mileage and Travel	125.45	121.99	0.00	1,000.00	250.00	
6650 · Meals	69.29	185.29	0.00	1,000.00	500.00	
Total Travel	3,334.18	3,460.50	1,026.39	8,000.00	3,250.00	
Utilities						
6082 · Electric Expense	2,517.26	2,468.95	1,527.47	2,700.00	2,700.00	
6070 · Communications						
6078 · Mobile/Cell Apps & Service	157.40	157.40	0.00	600.00	600.00	
6080 · Telephone Service	1,462.45	1,552.49	1,050.06	1,500.00	1,500.00	
6081 · TV/Internet Service	936.24	1,136.24	835.25	1,550.00	1,550.00	
Total 6070 · Communications	2,556.09	2,846.13	1,885.31	3,650.00	3,650.00	
Total Utilities	5,073.35	5,315.08	3,412.78	6,350.00	6,350.00	
Total Expense	541,557.56	600,966.23	403,540.87	731,250.00	651,700.00	
Net Ordinary Income	190,506.87	204,493.60	310,840.34	174.02	3,940.00	
Other Income/Expense						
Other Expense						
8010 · Other Surplus Expense	0.00	0.00	0.00	0.00	0.00	
Total Other Expense	0.00	0.00	0.00	0.00	0.00	
Net Other Income	0.00	0.00	0.00	0.00	0.00	
Net Income	190,506.87	204,493.60	310,840.34	174.02	3,940.00	-